



Clay A. Davis, C.F.A.
Putnam County Property Appraiser

386-329-0286 • pa.putnam-fl.gov • appraiser@putnam-fl.gov

Acknowledgment of Separation Request

Property Reference / Parcel ID: _____
Property Address: _____

1. Notice and Acknowledgment of Tax Impact

By signing below, I, the property owner, acknowledge that I have received, read, and fully understand the notice provided by the Property Appraiser's Office regarding a recorded deed indicating a split or boundary adjustment, or a separation request application.

Specifically, I acknowledge and understand that:

- **Market Reassessment:** The newly created parcel will be permanently separated from the parent parcel and reassessed at its full just (market) value.
- **Loss of Save Our Homes (SOH):** A portion of the Save Our Homes (SOH) assessment limitation applied to my existing homestead property may be permanently removed to account for the land being split from the parent parcel.
- **Increase in Assessed Value:** The reduction in the Save Our Homes benefit may cause the assessed value of my remaining homestead property to increase toward its just value, which may result in higher property taxes.
- **Permanency:** Once this split is finalized and processed on the tax roll, the reduction of the deferment cap is permanent and cannot be retroactively undone for prior tax years.

2. Authorization to Proceed

I hereby authorize the Property Appraiser's Office to split the parcel(s) I have requested. I certify that I am fully aware of the potential financial and tax implications of this action and choose to proceed accordingly.

Property Owner Name (Printed): _____
Property Owner Signature: _____ Date: _____
Telephone number: _____

Property Owner Name (Printed): _____
Property Owner Signature: _____ Date: _____
Telephone number: _____

Crescent City Annex
115 N. Summit Street
386/698-4284

Main Office
P.O. Box 1920
312 Oak Street
Palatka, FL 32178

Interlachen Annex
Hitchcock's Plaza, SR 20
386/684-3383